



6606 ABERCORN STREET SUITE 120 SAVANNAH, GA 31405
 PHONE: (912) 352-7718 ♦ FAX: (912) 355-6197

EMPLOYMENT APPLICATION FORM

DATE: _____ Social Security Number _____ - _____ - _____

Name _____
Last First Middle

Present Address _____

City: _____ State: _____ Zip: _____

How long have you lived at this address? _____ Do you have a working telephone? Yes No

Home Telephone: _____ Cell: _____

E-mail: _____

Position applied for: Electrician's Helper Electrician/Journeyman Superintendent
 Project Manager Office/Administrative Other _____

Employment desired: FULL TIME PART-TIME FULL or PART-TIME

Days/Hours available to work: Mon Tue Wed Thu Fri Sat Sun No Preference

How many hours can you work weekly? _____ Can you work nights? Yes No

Salary / Wage desired: _____ When can you start? _____

Do you have a planned absence within the next year? _____

Will you give your current employer a notice? _____ How Long? _____

How did you hear of us? Friend Newspaper Radio Internet Search Engine
 Internet Employment Ad Other _____

Have you ever filled out an application or worked for ProLectric before? Yes No

EDUCATION				
TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION	# OF YEARS COMPLETED	MAJOR & DEGREE
HIGH SCHOOL				
COLLEGE/TRADE/ OR PROFESSIONAL SCHOOL				
COLLEGE/TRADE/ OR PROFESSIONAL SCHOOL				

BACKGROUND

HAVE YOU EVER BEEN CONVICTED OF A CRIME? Yes No

If yes, explain number and date of convictions, nature of offense, sentence imposed and type of rehabilitation:

1.

2.

Do you have a valid driver's license? Yes No **Do you have reliable transportation?** Yes No

What is your means of transportation to work? _____

License number: _____ **State of issue:** _____ **Expiration Date:** _____

Have you had any accidents during the past three years? Yes No **How many?** _____

Have you had any moving violations in the past five years? Yes No **How many?** _____

Do you smoke tobacco? Yes No **Can you work all day without a smoke break?** Yes No

Are you willing to take a drug and alcohol screen? Yes No _____
initial

Are you willing to submit to a criminal background check? Yes No _____
initial

MILITARY SERVICE

Have you ever served in the Armed Forces? Yes No **Date entered** _____

Are you currently a member of the National Guard or Reserve? Yes No **Date discharged** _____

Specialty & Relevant Training:

REFERENCES

Please list two personal references:

Name _____

Name _____

Address _____

Address _____

Telephone () _____

Telephone () _____

E-Mail _____

E-Mail _____

Please list your work experience for the past five years beginning with the most recent

WORK EXPERIENCE

Employer name, address, & telephone	Supervisor's Name	Employment dates	Pay or salary
			Start: End:

Job title: _____

Duties: _____

Reason for leaving: _____

May we contact your present employer? Yes No

Employer name, address, & telephone	Supervisor's Name	Employment dates	Pay or salary
			Start: End:

Job title: _____

Duties: _____

Reason for leaving: _____

Employer name, address, & telephone	Supervisor's Name	Employment dates	Pay or salary
			Start: End:

Job title: _____

Duties: _____

Reason for leaving: _____

Employer name, address, & telephone	Supervisor's Name	Employment dates	Pay or salary
			Start: End:

Job title: _____

Duties: _____

Reason for leaving: _____

PERSONAL SKILLS EVALUATION

Rate yourself on a 1 – 10 scale (1 = no experience 10 = very skilled) based on experience and skill mastery

_____ Bend and Install EMT pipe	_____ Troubleshoot Wiring Problems	_____ Blueprints
_____ Bend and Install Rigid & IMC	_____ Disconnects	_____ Crew Leader
_____ Bend and Install PVC pipe	_____ Transformers	_____ Foreman
_____ NEC Code Commercial	_____ Contactors	_____ Superintendent
_____ NEC Code Residential	_____ Industrial Systems	_____ Project Manager
_____ Local Codes & Electrical Ordinances	_____ Controls	_____ Estimate Large Jobs
_____ Install & Make Terminations in Panels	_____ PLC's	_____ Heavy Equipment
	_____ Drawings	

In the space below summarize your abilities and background as to why you feel you would be a good fit for Prolectric Electrical Contractors, Inc. Include any qualifications that would be beneficial to our company.

**PLEASE READ CAREFULLY
APPLICATION FORM WAIVER**

In exchange for the consideration of my job application by Prolectric Electrical Contractors, Inc. (hereinafter called "the Company") I agree that:

Neither the acceptance of this application nor the subsequent entry into any type of employment relationship, either in the position applied for or any other position, and regardless of the contents of employee handbooks, personnel manuals, benefit plans, policy statements and the like as they may exist from time to time, or other Company practices, shall serve to create an actual or implied contract of employment, or to confer any right to remain an employee of Prolectric Electric Contractors, Inc. or otherwise to change in any respect the employment-at-will relationship between it and the undersigned and that relationship cannot be altered except by a written instrument signed by the President/General Manager of the Company. Both the undersigned and Prolectric Electrical Contractors, Inc. may end the employment relationship at any time, without specified notice or reason. If employed, I understand that the Company may unilaterally change or revise their benefits, policies and procedures and such changes may include reduction in benefits.

I authorize investigation of all statements contained in this application. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without previous notice. I hereby give the Company permission to contact schools, previous employers (unless otherwise indicated), references, and others, and hereby release the Company from any liability as a result of such contract.

I authorize the Company to examine any and all criminal records and arrests on file in the counties in the State of Georgia or any other state. In doing so, I understand that I am waiving my right of confidentiality concerning my criminal history. I also hereby release any parties concerned from any actions whatsoever, arising out of or relating to the release of the requested information.

I also understand that (1) the Company has a drug and alcohol policy that provides for pre-employment testing as well as testing after employment; (2) consent to and compliance with such policy is a condition of my employment; and (3) continued employment is based on the successful passing of testing under such policy. I further understand that continued employment may be based on the successful passing of job-related physical examinations.

I understand that, in connection with the routine processing of your employment application, the Company may request from a consumer reporting agency an investigative consumer report including information as to my credit records, character, general reputation, personal characteristics and mode of living. Upon written request from me, the Company will provide me with additional information concerning the nature and scope of any such report requested by it, as required by the Fair Credit Reporting Act.

I further understand that my employment with the Company shall be probationary for a period of sixty (60) days, and further that at any time during that probationary period or thereafter, my employment relation with the Company is terminable at will for any reason by either party.

SIGNATURE OF APPLICANT _____ DATE _____

This Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, age or disability. We assure you that your opportunity for employment with this Company depends solely on your qualifications.

Thank you for completing this application form and for your interest in our business.

ELECTRICIAN'S TEST

1. What does H1, H2, H3 represent on a pad mount transformer?

2. How many 4-way switches can be installed between two 3-way switches?

3. What is the color of a grounded conductor? _____

4. What is the color phase for 277/480 three-phase conductors?

5. Does every raceway require a grounding conductor per the NEC?

6. How many current-carrying conductors can be in a raceway before de-rating? _____

7. How many degrees can be in a raceway from J-box to J-box?

8. What is a hickey bender used for? _____

9. What is the take up for a 1" EMT bender? _____

10. When is orange phase tape used on a 120V system? _____
